



# Automatic break deductions

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**Note:** Automatic break deductions are applied to exported data only, not the live timesheet data visible in the TimeDock web dashboard.

Unpaid break deductions can be automatically applied when exporting timesheet data using one of the following methods below:

### 1. Exporting timesheets to payroll

If the payroll software file format is compatible, a **Break Deductions** box will be visible above the **Export** button at the bottom of the page. Select your desired rules before clicking the **Export** button.

### 2. Custom CSV export

If you've selected the **Paired** or **Daily** aggregate option, a **Break Deductions** box will be visible above the **Export to CSV** button at the bottom of the page. Select your desired rules before clicking the **Export to CSV** button.

Break deductions

<b>Deduct from 'hours' column:</b>	<b>Where shift meets or exceeds:</b>	<b>Make deduction at:</b>
<input type="text" value="30 minutes"/>	<input type="text" value="5.0 hours"/>	<input type="text" value="12:30 pm"/>

Setting	Description	Selection Options
<b>Deduct time</b>	Select a length of time to deduct from employee hours.	Increments of 5 minutes up to a maximum of 60 minutes.
<b>Where shift meets or exceeds</b>	Apply the deduction only where the employee shift meets or exceeds a certain number of hours.	Increments of 0.5 hours up to a maximum of 12 hours, or any length of time.

<b>Make deduction at</b>	Apply the deduction at a certain time of the employee shift. If the employee did not work over this time, the deduction will not be applied. If the employee finished work within the duration after the deduction time, a partial break will be deducted from the deduction time to shift end time.	Any time of day. Leave blank to apply the deduction regardless of the times that the employee shift was worked.
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## See also

- [Custom CSV export](#)
- [Exporting time-sheets from TimeDock into your payroll software](#)